

# LANDSCAPE PRODUCTION MANAGER

This is a key management role at Dragonfly Landscape Design Ltd, accountable for establishing, maintaining and exceeding customer expectations, ensuring job profitability through preparation and follow-through on competitive proposals, efficiently managing multiple landscape crews, and maintaining the quality work standards and service levels associated with Dragonfly Landscape Design.

## Primary Responsibilities:

- Maintain relationships with existing clients and foster relationships with new clients
- Establish client requirements through meetings and site visits; prepare associated estimates and/or identify and escalate landscape maintenance and horticultural issues to be addressed
- Work cooperatively within the Dragonfly organization to ensure timely responses to all clients' inquiries/requests
- Schedule, coordinate, and supervise projects - ensuring purchasing, production, quality and budget controls are observed
- Process required documentation to ensure complete, accurate and timely job costing and client billing
- Assist in hiring, training and developing a quality production team through leadership and hands-on training of crews
- Demonstrate strong work ethic and commitment to quality and safety through leading by example
- Ensure all clients' needs, and expectations, are exceeded

## Required Skills & Qualifications:

- A high level of integrity, a strong work ethic and an inclination to "roll up your sleeves" and pitch-in to meet client commitments
- Creative problem-solving skills and the desire to contribute to continuous process improvement
- Patience to deal with difficult, demanding and cranky clients – with a smile
- Familiarity with horticulturally sound landscaping practices and local plants as well as planting and landscaping terminology
- Good working knowledge of landscaping and related equipment
- Landscape crew management experience
- Organized with strong communication skills
- Clean Driver's License (NYS CDL preferred)
- Pesticide Applicator's License preferred
- Bi-lingual (Spanish & English) preferred

## Compensation & Benefits:

Dragonfly offers attractive compensation packages and benefits to all of our employees and we happily reward hard work with the opportunity learn and grow within our company. Benefits currently include:

- Competitive compensation
- Medical Insurance
- In depth field training
- Job safety and compliance training
- Company-provided uniforms and basic gear

## About Dragonfly Landscape Design

Dragonfly Landscape Design Ltd. ([www.dragonflyltd.com](http://www.dragonflyltd.com)) is a highly-respected landscape design/build firm servicing clients on eastern Long Island, typically from Remsenburg to Southampton. We are committed to quality and unparalleled customer service in all aspects of our business and our projects have included everything from compete design/build services for new homes, to formal rose gardens, to salt-tolerant (and deer-tolerant) landscapes to extensive re-vegetation and shoreline restoration projects, to jump design at the Hampton Classic. Our services include landscape and hardscape design and implementation services as well as re-vegetation and shoreline restoration plans, groundskeeping solutions, large-scale pruning and tree removal services and much more – all to ensure that that our clients can enjoy outdoor spaces which are functional, aesthetically pleasing and horticulturally sound.